

Equality Impact Assessment Screening Form

Note: Further Guidance can be found in the Equality Impact Assessment Policy available on the Trust intranet site.

Title and short description of services, strategies, projects or policies to be assessed: Moving Rheumatology Consultants, Nurse Specialists and Admin Team from Level 7 Medical Directorate to Ground Floor Kitson Hall			
Division and Department: Medical Directorate, Rheumatology		Is this new or existing? Existing	
Name of individual completing assessment Jackie Rendle		Telephone: 55601	
1. Aim <i>What are you trying to achieve</i>	To move the Rheumatology Team to larger premises		
2. . Intended Outcomes <i>What are the intended results?</i>	For staff to have a better working environment		
3 How will you evaluate the outcome?	Regular Team meetings		
4a. Is consultation required with the Trust's Equality groups/ PPI?	Yes	No No	If yes you need to contact the Equality & Diversity Manager on ext 55803
b. If yes, have these groups been consulted?	Yes	No	If No you need to make arrangements to undertake consultation.

c. Please list any groups internal and external who have been consulted.	Annette Bell, HR Rheumatology Staff
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The Impact – Guidance on completing this table is available on the following page.

Questions	Yes/No	Basis for Decision.	Indicate which of the six equality strands is affected.
5. Will this activity have consequences for local communities or people we employ, partner or contract with?	No		
6. Could these consequences differ for different groups?	No		
7. Will it promote equality of opportunity, positive attitudes to and good relations between different groups and the public participation of different groups?	No		
8. Will there be a negative impact for disabled, black and minority ethnic people, men, women, transgender and people of different ages, religion or belief or sexuality?	No		
9. Will there be a positive impact for disabled, black and minority ethnic people, men, women, transgender and people of different ages, religion or belief or sexuality?	No		
10. Is the proposed activity likely to affect either our relations with certain groups or relationship between different groups?	No		
11. Is there any evidence that any aspect of the activity will increase health inequalities?	No		

12. Is there any evidence that any aspect of the activity will help to reduce health inequalities?	No		
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Positive Impact

- Could the services, strategies, projects or policies have a significant positive impact on equality by reducing inequalities that already exist?
- Consider how it will promote Equality of Opportunity, eliminate discrimination and harassment, promote good community relations and promote and protect Human Rights.

Negative Impact

- Could the services, strategies, projects or policies have a significant negative impact on equality by increasing inequalities that already exist?
- Consider whether it will present any problems or barriers to community groups and/or exclude a particular group of people.

Basis for Decision

- What evidence have you used to reach your decision on your response.
- This may be existing information/data, feedback from informal consultation.
- DoH guidance/reports
- Previous information obtained from undertaking full impact assessments/formal consultation.

The Six Equality Strands

- Disability
- Black and Minority Ethnic people (Race)
- Gender (men, women, transgender people)
- Sexuality
- Age
- Religion or Belief

If there is no evidence that the service, strategy, policy or project promotes equality, equal opportunities or improved relations. You may wish to consider how it could be adapted so that it does.

If the service, strategy, policy or project has the potential to have a negative effect on any of the above categories you will need to carry out a full Equality Impact Assessment. In this instance please contact the Equality & Diversity Manager for support and guidance.

Signature of Manager responsible for completing EIA

Jackie Rendle.....

Name (Printed) Jackie Rendle.....

Job Title Practice Manager.....

Date 18 June 2009.....

Keep one copy and send a copy by email to the Equality and Diversity Manager
Annette.bell@nhs.net The screening form will be published on the Trust's web site
to ensure the Trust meets its legal obligation